

15 August 2003

Dear Councillor

DEVELOPMENT CONTROL AND LICENSING COMMITTEE

A meeting of the Development Control and Licensing Committee will be held at the Council Offices, London Road, Saffron Walden, on Monday 26 August 2003 at 2.00 pm.

Unfortunately parking for visitors is not available. The map overleaf shows public car parks which are all within 5 – 10 minute walk from the office.

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

Prior to the meeting members will inspect the sites of the following applications:

THE BUS WILL LEAVE THE SAFFRON WALDEN OFFICE AT 10.00AM

10.30am	1718/02/OP Great Easton – convert/extend the Moat House to care flats with staff flats in roof space, care cottages with garages, nursery, café/shp, offices, store and new access road – the Moat House, Dunmow Road for Newton Chinneck Ltd,
11.20 am	1) 0376/03/FUL Stansted & 2)0377/03/LB Stansted – 1)change of use from retail to restaurant 2) internal alterations and vent in gable end - 40 Lower Street for A Fordham.

At 12.30 pm there will be a buffet and a workshop on the Use Classes Order..

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 10 July 2002, 12 March and 28 July 2003 and of the Extraordinary meeting held on 31 July 2003 (all copies attached).
- 3 Business arising.

- 4 Applications withdrawn.
- 5 Schedule of Planning Applications.
- 6 Guidance on probity in planning
- 7 Change of use of Agricultural Land – Little Dunmow – UTT/1760/02/FUL
- 8 Works to Trees, Bridge End Gardens, Saffron Walden
- 9 Woodlands Park, Great Dunmow – Section 106 Agreement – UTT/0147/03/FUL
- 10 Tree Preservation Order No 8/03 Hanchetts, Weaverhead Lane, Thaxted

Items for Information

- 11 Appeal decisions
- 12 Planning Agreements.
- 13 To arrange site visits, if any.
- 14 Any other items that the Chairman considers to be urgent.

At the discretion of the Chairman, agenda items and planning applications may be taken out of the order in which they appear on the papers.

To:- Councillors E C Abrahams, P Boland, W F Bowker, C A Cant, J F Cheetham, K J Clarke, **R J Copping**, C M Dean, C D Down, R F Freeman, E J Godwin, J I Loughlin, J E Menell and A R Thawley.

Enc: Minutes of the meeting held on 16 June 2003
Reports as listed on agenda

Lead Officer: John Mitchell (01799) 510450
Committee Officer: Maggie Cox (01799) 510369

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Resources, Community and Leisure, Environment and Transport, Health and Housing and Scrutiny Committees. This 'question time' takes place at 7.30pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Rebecca Haylock on 01799 510433, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550